

**CONTRACT APPROVAL FORM**

(Contract Management Use only)

**CONTRACT  
TRACKING NO.****CM2648-A1****CONTRACTOR INFORMATION**Name: Janet A. CarverAddress: 76347 Veterans Way, Suite 3-027 Yulee FL 32097  
City State ZipContractor's Administrator Name: Janet A. Carver Title: Court ManagerTel#: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: jcarver@nassauclerk.com**CONTRACT INFORMATION**Contract Name: Independent Contractor Agreement Contract Value: \$40,000 Annual FeeBrief Description: Court Manager for the management of the Court Facilities budgetsContract Dates : From: 12/30/18 to: 9/30/19 Status:      New      Renew X Amend#      WA/Task OrderHow Procured:      Sole Source      Single Source      ITB      RFP      RFQ      Coop. X Other     **If Processing an Amendment:**Contract #: CM2648 Increase Amount of Existing Contract: N/ANew Contract Dates: 10/1/19 to 10/31/19 TOTAL OR AMENDMENT AMOUNT: N/A**APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY, SECTION 6**

1. N/A  
Department Head Signature Date
2. Shayla Hagens 10/9/19  
Contract Management Date
3. M. Hif 10/11/19  
Office of Management & Budget Date
4. [Signature] 10/11/19  
County Attorney (approved as to form only) Date

**BOCC/County Manager**

Submitting Department

01171605-534000

Funding Source/Acct #

Comments: \_\_\_\_\_

**COUNTY MANAGER - FINAL SIGNATURE APPROVAL**Michael MullinDate**RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:**

Original: Clerk's Services; Contractor (original or certified copy)  
 Copy: Department  
 Office of Management & Budget  
 Contract Management  
 Clerk Finance

**AMENDMENT NO. 1/FIRST EXTENSION TO THE  
INDEPENDENT CONTRACTOR AGREEMENT**

THIS AMENDMENT entered into this 14<sup>th</sup> day of October, 2019 by and between the BOARD OF COUNTY COMMISSIONERS OF NASSAU COUNTY, FLORIDA, a political subdivision of the State of Florida, (hereinafter referred to as "County") and JANET A. CARVER, 76347 Veterans Way, Suite 3-027, Yulee, Florida 32097 (hereinafter referred to as "Independent Contractor").

WHEREAS, the parties entered into an Independent Contractor Agreement (hereinafter referred to as "Agreement") on or about December 19, 2018; and

WHEREAS, the original Agreement provided for an initial term beginning December 30, 2018 and ending September 30, 2019 and may be renewed upon approval by the County; and

WHEREAS, the parties desire to extend the Agreement for an additional thirty-one (31) days.

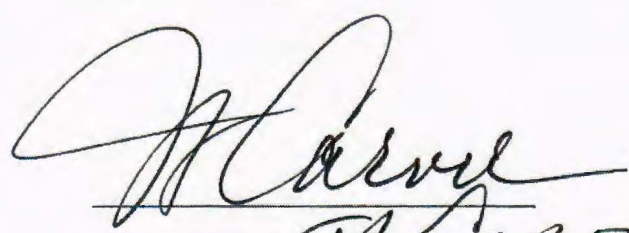
NOW, THEREFORE, FOR AND IN CONSIDERATION of the mutual covenants and agreements herein contained, the parties hereto agree as follows:

1. In accordance with Section 7 of the Agreement, the performance period is hereby extended for an additional thirty-one (31) days beginning October 1, 2019 and ending October 31, 2019.
2. All other provisions of said Contract not in conflict with this Amendment shall remain in full force and effect.

BOARD OF COUNTY COMMISSIONERS  
NASSAU COUNTY, FLORIDA

  
MICHAEL S. MULLIN, County Manager

Janet A. Carver

  
Print Name: J A CARVER

Title: MAGI STATE/County Administ.

Date: 10/8/19